

**WILTSHIRE COUNCIL**

**AUDIT COMMITTEE**

**15 DECEMBER 2010**

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**SAP POST IMPLEMENTATION REVIEW**

**Purpose of Report**

1. To present KPMG's report on SAP Post Implementation Review.

**Background**

2. The Audit Committee meeting of 30 June requested a SAP Post Implementation Review to be undertaken. KPMG were engaged to undertake the review in order to produce an independent report to take to the December Audit Committee.
3. The report was taken to the Organisation and Resources Select Committee on 18 November 2010. The Committee approved a Chairman's motion relating to the Report. This amendment is attached in Appendix 2.
4. Whilst this was a post implantation review, the focus throughout the review was to look forwards and understand how lessons learnt during the SAP implementation project may be taken forwards to benefit future Council projects.

**SAP Post Implementation Review**

5. KPMG's report is attached at Appendix 1. As stated in the Executive Summary, the focus throughout the review was to look forwards and understand how lessons learnt during the SAP project may be taken forwards to benefit future Council projects.
6. The report concludes that "Ultimately, Wiltshire Council achieved a great deal in successfully implementing a major SAP system."
7. Appendix A of the report includes an Action Plan with 13 points to be considered for future projects. Officers have given management responses on each of the points raised.

**Risk Assessment**

8. None have been identified as arising directly from this report.

**Equality and Diversity Impact of the Proposal**

9. None have been identified as arising directly from this report.

**Environmental Impact of the Proposal**

10. None have been identified as arising directly from this report.

**Financial Implications**

11. None have been identified as arising directly from this report.

**Legal Implications**

12. None have been identified as arising directly from this report.

**Recommendations**

13. That Members note the report.

**Reasons for Proposals**

14. That Members are aware of the outcome of KPMG's SAP Post Implementation Review.

**CARLTON BRAND**  
Director of Resources

REPORT AUTHOR  
MATTHEW TILLER – INTERIM CHIEF ACCOUNTANT

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The following unpublished documents have been relied on in the preparation of this report:

None.

**Appendices:**

15. Appendix 1 KPMG's SAP Post Implementation Review.

16. Appendix 2 Chairman's motion from Organisation and Resources Select Committee on 18 November 2010.